



Position Title: Program, Outreach, and Innovation Intern/Resident

Position Classification: Weekly Stipend + Housing

Supervisor: Executive Director / Program Director

Job Summary

The LOMC Intern is hired by the Executive Director, supports the work of the LOMC leadership team, and is called by the Board of Directors to serve the mission of LOMC. This internship is focused on program growth, innovation, and outreach, along with core camp/retreat assistance. Key focus areas of learning could include hospitality/retreat management, children/youth ministry and development, administrative management, event planning, program and partnership development, outreach and policy review. In this role, you will participate in and learn about all that happens in the non-summer seasons of camping ministry life. Interns will live in a Christian camp community which prays, worships, works, and recreates with one another. Additional mentoring from camp professionals will help prepare you for your career in camping or other ministry fields.

Commitment:

This internship runs from September 2025 through August 2025. Shorter time periods may be available.

Compensation:

Weekly stipend, housing, meals when hosting groups, professional development opportunities.

Responsibilities to include (but not limited to):

Programming

- Support planning, leadership, and evaluation of LOMC retreat programming.
- Be available to lead church and secular retreat group activities programming.
- Serve as host for retreat groups, providing hospitality and support as needed.
- Work with the Program Director and organize all aspects of a camp retreat or event, including registration materials, communication, staff assignments, activity preparation, scheduling, leadership of retreat/event, and evaluation.
- Assist with evaluation of programs and provide ideas for improvement.
- Develop at least one program idea that can be implemented in the future.
- Assist LOMC with recruitment of summer staff including representing LOMC at college camp fairs and events.
- Support strategic discernment and innovation initiatives through research, planning, program design, and other efforts.

Communication/Administration:

- Attend regular staff meetings. Provide leadership of devotions or meeting discussion as requested. Weekly staff assignments will be given to cover the workload of the next 10 days at camp.
- Represent the camp at public events as requested



- Answer phones / email from the public as requested.
- Lead or assist with mailing information to camp supporters.
- Contribute to camp Facebook updates, email notices, or video creation as requested.
- Become familiar with record keeping systems in the camp office.

Maintenance/Hospitality:

- Assist the Property Manager with facility maintenance and improvement tasks as requested.
- Assist in with food service, preparing snacks, meals, and completing clean up tasks.
- Assist with preparation of the facility for user groups; including cleaning of retreat lodges and facilities.
- Host guest groups multiple weekends a month. Serve as the guest services coordinator with groups to design program schedules, meet needs, and assure a positive experience.

Personal Development:

- Identify personal and professional goals for growth during the first two weeks of Internship.
- Participate in periodic evaluations.
- Participate in evaluation of the internship process, and identify goals for applying what was learned at camp to the next stage of the Intern's life.
- Practice individual daily devotions and prayer.
- Attend one professional development event, if available, as approved by the Camp.
- Leadership in Local Congregations
- Strengthen the connection between congregations and LOMC
- Assist in leading a camp style Sunday morning worship service in congregations
- Prepare engaging programming for youth and families of all ages ranging from short evening activities to lock-ins.
- Represent LOMC in the community.
- Participate in a local congregation on Sundays when not involved at camp or on a visit.

Qualifications:

Applicants must have passion and experience working with children or youth, working in the outdoors, and sharing God's love with children and youth. We are looking for a team member with a strong work ethic, excellent communication skills, gifts in hospitality, creativity, flexibility, and ability to work both in a team and independently. Must be at least 21 and have previous ministry experience (outdoor ministry preferred).

Applicants must be willing to have a flexible schedule and work some evenings, weekends or holidays as needed. Interns are expected to work approximately 40-50 hours per week. Interested applicants may email a resume and cover letter to Clyde Walter, Executive Director at clyde@LOMC.org.